

2019 St. Anthony's Catholic Church O'Grady Hall

Sport Rental for _____

Contract for Use of Parish Facility at 220 Sierra Street/Parish Hall

Today's Date: _____ Responsible party: _____

Address: _____

Home phone: _____ Work phone: _____

Parish Hall representative: Kathy Hankawa

cell: (310) 365-9127 email:kathymstanthony@gmail.com

Payment of \$ _____ due today. Make check payable to St. Anthony's Catholic Church.

The responsible party booking the event is the single point of contact.

The responsible party will do a walk-through prior to usage.

Start date: _____ **Last day:** _____

Total days _____ **Start time:** _____ pm **Ending time:** _____ pm

Number of players & scheduled hours are to be per contract. We give you 15 minutes to set-up & 15 minutes to leave the hall – please be respectful of the staff 's closing time schedule.

\$50.00 will be charged if you do not leave on time (to be paid prior to next court time) Initial _____

Your responsibility:

- ***Respectful and responsible use of facility.***
- Restore any borrowed equipment to storage area.
- Hall is to be left with all trash and food picked up and placed in trash receptacles. **NO EXCEPTIONS.**
- St. Anthony's is not responsible for any personal items left in hall.
- *Turn off the lights and close the hall door when you leave.*
- **Return chairs/tables to original location.**

Our responsibility:

- **Provide clean restrooms, sweep and mop the floors.**

This permission is granted upon these additional terms and conditions and is non-assignable.

- **User shall leave the facilities in a clean and orderly condition;** and shall repair any damage arising out of the use of the facilities under this Agreement.
- User agrees to indemnify and hold harmless the Archdiocese of Los Angeles and St. Anthony Church from and against all liability, loss or damage from any cause whatever, including the negligence (active or passive) of the Archdiocese of Los Angeles, its officers, agents or employees, arising from the use of facilities or activities in and about the same by User, its representatives or invitees.
- User shall provide and maintain Commercial General Liability insurance during the period covered by this Agreement insuring the Archdiocese of Los Angeles against liability for Bodily Injury (including death) and property damage in or about the facilities or the use of condition thereof, with at least combined single limits of \$1,000,000. Such policy or policies shall name as the Additional insured(s) the entities and persons described below. Such insurance shall be

primary and any other insurance available to the Archdiocese shall not be called upon to contribute. Such insurance of User shall be evidenced by a certificate of insurance and endorsement to:

St. Anthony Catholic Church / The Roman Catholic Archbishop of Los Angeles

215 Lomita Street

El Segundo, CA 90245-4148 Fax (310) 322-0797

At least 10 days prior to the use of the facilities. Said insurance shall provide and the certificate and endorsement shall state that such insurance cannot be modified or canceled without thirty (30) day notice to the above address.

- User represents purposes, or for uses incidental thereto.
- St. Anthony Church may terminate this agreement, and permission to use such facilities, at any time for good cause without obligation except to refund any unused amount which User has heretofore donated or paid.
- Leaders of the group should be Virtus trained and Finger printed.

Special Provisions

Use of Parish facilities as noted above.

- Lighted Parking facility

The User must abide by the following requirements.

- **Payments**

All Fees must be paid on the 1st of every month in advance.

The User is responsible for any damages to the hall or any of its facilities, or any parish property. Any preexisting damage is to be reported immediately to facility management; otherwise the church will hold the User responsible for damage.

Initial _____

- **Admission** includes _____ players + coaching staff and parents.
- **Consumption of food & beverage** is to be confined to the facility interior only.
- Time and Use of Facilities
 - **Start and end times are as contracted.** The user is responsible for ensuring that the facilities are restored to their original condition, and that all doors are closed and secured at the end of the event. **Initial _____**
- **The parking lot outside the facility is the only one to be used for the event & user is responsible to close and lock the gate. Initial _____**
- ***Alcohol and illegal substances are not to be brought onto the church property by invitees. If alcohol is to be served, a daily use permit is to be obtained, and a professional bartender hired by the user, to serve at the event.***
- Contract User is to enforce the rules for usage.
- ***Children under the age of 18 must be supervised at all times.***

Smoking is not allowed in the building at any time and cigarette butts must be disposed of properly.

FINAL AGREEMENTS:

- **There are to be no oral agreements.**
- **Any changes** in the contract are to be written into this agreement with both parties present, and signed by both parties.
- **Cancellation:** A seven (7) day notification will be given, when possible, and deposits refunded in the event of a pastoral emergency.

I have read, understand and agree to the content of these 5 pages. **Initial** _____

Signatures:

For Parish _____ Date: _____

User _____ Date: _____

Your representative is: Kathy Hankawa

This documents that you have read, understand and agree to the content of these 5 pages. Initial _____

Additional notes/exceptions/agreements:

Initial _____